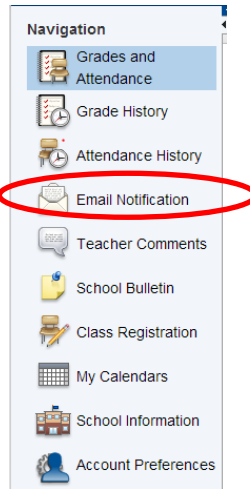


PowerSchool

Parent Portal Email Notifications



Students and Primary Parents/Guardians may elect to have updates sent at regular intervals by PowerSchool. You must complete the relevant sections in order to receive email updates. There are four types of updates, you may choose any or all. These student/parent configured settings are never modified by district staff. If your e-mail address is removed from the recipients list please speak with your student or anyone you may have shared access with about the modification.

A screenshot of the PowerSchool Parent Portal 'Email Notification' settings form. The form is titled 'What information would you like to receive?' and contains several sections. The first section has four checkboxes: 'Summary of current grades and attendance' (checked), 'Detail report showing assignment scores for each class' (checked), 'Detail report of attendance' (unchecked), and 'School announcements' (unchecked). The second section is 'Balance Alert (note: will only be sent when student is low on funds)' (unchecked). The third section is 'How often?' with a dropdown menu set to 'Weekly'. The fourth section is 'Email Address' with the text 'cmiles@mcps.org'. The fifth section is 'Additional Email Addresses' with a text input field and the note '(separate multiple email addresses with commas)'. The sixth section is 'Apply these settings to all your students?' (unchecked). The seventh section is 'Send now for' (unchecked). A 'Submit' button is located at the bottom right of the form.

Summary of current grades and attendance - Sends out one email giving a summary of the grades in progress and attendance totals for all classes for that student.

Detailed reports showing all assignment scores for each class -Sends out one email for each class with every assignment for the quarter with scores. (Note: If your student has 6 classes you will receive 6 emails, one for each class. If you have multiple students enrolled you m receive quite a few e-mails if you choose this option.)

Detailed report of attendance Sends out an email containing detailed attendance for each class for the current term.

School Announcement -Sends out an email containing the highlighted items/activities on the daily bulletin. *(Currently, none of our schools are using the electronic daily bulletin system).

Balance Alert - This item is not used as part of our Student Information System. When entering email address (or multiple addresses) be sure not to enter any spaces in the input line. If you do not receive the email reports please verify that you have properly entered your e-mail address.

*Please note that certain SPAM filters and ISPs may filter these reports from going to your mailbox. There is nothing that the Bellefonte Area School District can do to prevent this from happening